

South Laurel Middle School
School Based Council Meeting
Minutes
July 13, 2018
9:00 A.M.

Meeting called to order by Principal, Sean Swinney.

- Member roll call completed.
- Members Present:
 - o Dana Campbell
 - o Holly Little
 - o Lorena Perkins
 - o Jamie Clark
 - o Tim Thompson
 - o Sean Swinney

1. Agenda

MOTION: Mr. Tim Thompson made a motion to accept the agenda, Ms. Holly Little seconded the motion. All members were in favor.

2. June Minutes

MOTION: Mr. Jamie Clark made a motion to accept the minutes from the June SBDM meeting. Ms. Holly Little seconded the motion. All members were in favor.

3. School Improvement Planning

SBDM new member orientation was completed along with a review of last month's and upcoming month's activities for school.

MOTION: Ms. Lorena Perkins made a motion to approve the School Improvement Planning Information. Mr. Tim Thompson seconded the motion. All members were in favor.

4. By Law & Policy Reading, Review, Update & Decisions As Needed (Policy XVI – Academic Fraud)

All members were provided with a copy of the SLMS By Laws and Policies. Information concerning meetings was requested to be read at member's convenience for awareness. SBDM requested to suspend vote for SBDM secretary to see if any volunteers from school would be interested. SBDM voted on Tim Thompson to be the Vice Chairman for

the SBDM Committee for the 18-19 school year. The SLMS School Academic Fraud Policy was discussed, reviewed and updated. Council unanimously agreed through voting on changes made to policy. Updated Academic Fraud Policy will now go in place. MOTION: Mr. Jamie Clark made a motion to accept all of the information presented with the By Law & Policy Information . Mr. Tim Thompson seconded the motion. All members were in favor.

5. Financial Report

The School Financial Report was reviewed.

MOTION: Ms. Lorena Perkins made a motion to accept the financial report, Ms. Holly Little seconded the motion. All members were in favor.

6. Old Business

Curriculum Update Work

SBDM was updated by Assistant Principal Regina Bishop regarding curriculum work progress with pacing guides and curriculum assessments that was going on in the building this summer.

MOTION: Mr. Tim Thompson made a motion to accept the curriculum work information. Ms. Lorena Perkins seconded the motion. All members were in favor.

7. New Business

SBDM reviewed information relating to the meeting schedule, forms for the new year: review of freedom of speech, religious freedom laws, review of records retention, duty, and curriculum program requirements as mandated with HB 128 & other acts of genocide. SBDM decided to wait on signing off on new forms for the new year due to an email provided by Mr. Hurley indicating the updating that will take place within the next few weeks to a couple of the forms. SBDM will plan on signing off in August at the regular meeting. HB 128 was discussed. HB 128 was decided to be placed within the Social Studies Curriculum specifically within the World History Class.

MOTION: Mr. Jamie Clark made a motion to accept the information and decisions relating to New Business, Ms. Dana Campbell seconded the motion. All members were in favor.

8. Personnel - Vacancy

SBDM was briefed on the new vacancy that recently came about with an assistant position. SBDM created criteria for hiring and then developed interview questions for the assistant position.

MOTION: Ms. Lorena Perkins made a motion to accept the personnel vacancy report. Ms. Dana Campbell seconded the motion. All members were in favor.

9. Other

SBDM discussed new information relating to a new teacher vacancy that occurred this week. SBDM was made aware that the vacancy would cause a language arts teacher to be needed. SBDM decided to use established teaching criteria for hiring and developed interview questions for a language arts position. SBDM was made aware that the student handbook would need to be reviewed and approved for the new school year. SBDM decided to plan on having a special called meeting the following week for reviewing the handbook and conducting interviews for the teaching position and assistant position.

MOTION: Mr. Jamie Clark made a motion to accept the “other” discussion with having a special called meeting during the next week. Ms. Lorena Perkins seconded the motion. All members were in favor.

10. Adjourn

MOTION: Mr. Tim Thompson made a motion to adjourn discussion. Ms. Holly Little seconded the motion. All members were in favor.

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